

PRIVACY ACT 1993

Permission To Collect And Store Information



At BTI we need to collect and store information about you –

1. To help us provide accurate and appropriate evaluations of your progress and achievement in your tertiary programme.
2. To provide other education services with information to which they are legally entitled.

We undertake to –

1. Collect only information, which is necessary for you.
2. Use this information only for its intended purposes.
3. Keep the information securely in your assessment and evaluation file and in our computer system.
4. Allow only authorised staff to use that information.
5. Pass onto government bodies, only that information about yourself and to make corrections, which you feel appropriate.

I have read the above explanation and assurances and agree to the collection and storage of information about my progress and achievement in my Tertiary Programme.

Name: _____ *(block letters please)*

Signature: _____

Date: _____

If this form is being signed by your personal representative, please indicate below your authority to represent by Power of Attorney, next of kin, authorised Agent, etc.)
