

APPLICATION FOR RECOGNITION OF PRIOR LEARNING (RPL)



NAME: _____ **STUDENT I.D. NO:** _____
(Please print clearly) (if known)

PROGRAMME: _____

1. I am seeking Recognition of Prior Learning (RPL) on the basis of:
 - a) cross credit of previous academic learning
 - b) previous relevant experience

2.

The BTI paper/s for which I am seeking RPL (Give name of paper and course code from list of course prescriptions)	Previous study or work that I believe qualifies me for RPL of each paper
1. Code: Name of paper: 2. Code: Name of paper: etc.	1. 2. etc.

3. Consideration of the application will involve matching:
 - content – material covered
 - learning hours involved – these must be equivalent to or exceed the corresponding BTI paper (at BTI 1 credits = 10 learning hours)
 - NZQA level of study – must be equivalent to or higher than the corresponding BTI paper
 - recency of study – study elsewhere must have been undertaken within the last 6 years to qualify for RPL

You must supply evidence to support your application: (please attach)

- a) Qualifications: transcript, course descriptions (outline, rationale, aims, objectives, etc) NZQA level.
- b) Written evidence to support previous experience (description, supported references).

FORM CONTINUES OVERLEAF....

4. RPL Fees: Please pay the following with application
 \$75 for one paper
 \$150 for more than one paper

Please note: the application will not be processed until the fee has been paid.

1. I am aware that consideration of my application for RPL credit may involve discussion(s) between me and BTI staff. I am prepared to supply course outlines, completed assignments, transcripts and any other documentation that would further support this application.
2. I am aware that the last day for applying for RPL is one week prior to the official registration day at the start of each semester and that late applications may not be processed.
3. I enclose the non-refundable fee of \$75.00 / \$150.00 (delete one)

SIGNED..... **DATE**.....

Applications close on January 31st for Semester 1, and June 30th for Semester 2. No applications will be processed after that date. Please forward your application to:

The Programme Administrator, (Primary, Early Childhood, Secondary or Counselling)
 BTI, Private Bag 12015, TAURANGA 3110

FOR OFFICE USE ONLY

RPL APPLICATION RECEIVED (Date).....

RPL FEES PAID: Cash / Cheque (No.....) Other:

RPL Meeting date:

Outcome of application:

Programme Dean (signature)..... **Date**.....

Student acknowledgement of outcome (signature).....**Date**.....